

SUMMARY OF MOU ON SHARED DECISION-MAKING SCHEDULING

Under Article XXVII, Section 2.4 Functions and Responsibilities:
Subsection 3: Schedule of school activities and events. Special schedules.

A memorandum of understanding was signed by UTLA and the district on March 26, 1991. This MOU covered scheduling.

- a. Assemblies
- b. Dances and other social events
- c. School fund-raiser activities
- d. Student plays
- e. Intra-school athletic events and contests
- f. Major co-curricular activities (Project impact, senior class activities, graduation preparation and various “awareness week” school-wide activities)
- g. Community service activities, such as Boy Scouts, clubs, and fairs, to the extent that they involve interruption or rescheduling of instruction as by assemblies or classroom announcements
- h. Career day
- i. Picture day
- j. Student elections
- k. School awards events and banquets
- l. Special observances, celebrations, festivals
- m. Graduation/culmination activities
- n. Schedule (dates) for minimum and shortened days
- o. Fire/earthquake drills
- p. School-wide parent conferencing programs
- q. Major concentrated guidance activities
- r. Back to school/open house
- s. Date of second annual pupil-free day

Council has the authority to determine “special schedules” of dates and/or times of the following (subject to district mandates and constraints).

- a. Start and end times of special days to accommodate the following:
 1. Final exams and other testing activities
 2. Assemblies
 3. Progress reports
 4. “Second homeroom” days
 5. Special instructional programs at night (e.g., astronomy night)