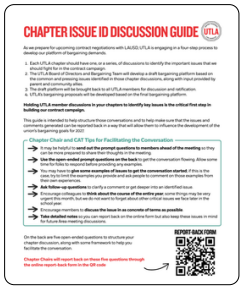
CHAPTER CHAIR CHECKLIST

October 2026

1. HOLD CHAPTER ISSUE ID MEETINGS TO HELP DEVELOP THE BARGAINING PLATFORM



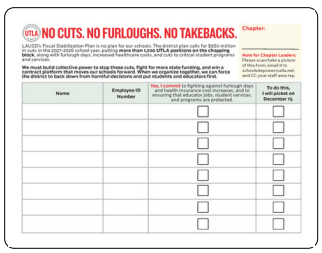
CHAPTER ISSUE ID GUIDE

- ○ Plan one or more Chapter Issue ID meetings to start building the platform of contract demands.
- ○ Use your CAT leaders to get everyone to join your Chapter Issue ID meeting(s). This is also an opportunity to reconnect with parents and ask them what they see as important to improve at the school.
- ○ Use the tips and 5 questions in the Chapter Issue ID discussion guide to frame up the discussion and get feedback from members on what we should fight for in the next round of contract talks.
- ○ Use the QR code to the report-back link to log feedback from your meetings. **Reports are due by December 1, but it's best to do it as soon as possible.**

REPORT-BACK LINK

2. ORGANIZE AGAINST CUTS & BUILD TOWARD DECEMBER 15 ACTION

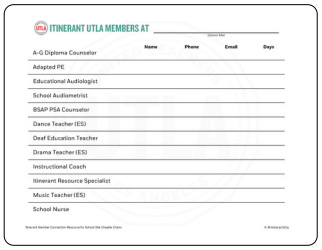
- ○ Use the Chapter Meeting Powerpoint (in the Area meeting followup email) to walk members through the LAUSD budget process, the $3.9 billion that California owes schools, and the plan to fight back against cuts and to pressure the governor, the legislature, and the district.
- ○ Start organizing to get members and parents out in front of every school on December 15. Distribute the member flyer to share the fight-back plan, and have members sign the updated commitment form with the box to commit to be there on December 15. Our local actions will connect with actions by other teachers' locals up and down the state.
- ○ On December 1 ask your principal for a copy of your school's allocation letter and start talking to everyone — staff and parents — about what the specific cuts could be.
- ○ Connect with itinerants at your site and use the itinerant organizing form to gather their contact info to deepen engagement with these members. Add the contact info to your CAT/email distribution list.



UPDATED COMMITMENT FORM



MEMBER FLYER

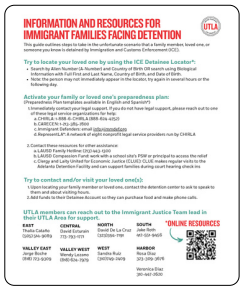


ITINERANT ORGANIZING FORM

3. WORK ON PROTECTING IMMIGRANT RIGHTS

- Detainments, arrests, and violence by ICE have not stopped in Los Angeles. Ensure you have a system in place at your school site (such as a safety plan or a communication protocol) should you need to act quickly. Refer to the UTLA resource page for an editable School Safety Plan.
- Remind school staff that DACA educators should connect with Carl Joseph at UTLA as soon as they get their renewal letter from LAUSD to avoid a gap in their work assignment.
- Post and make available the flyer distributed at the Area meeting with resources for immigrant families facing detention.

RESOURCES FOR EDUCATORS & SCHOOLS


INFORMATION AND RESOURCES FOR IMMIGRANT FAMILIES FACING DETENTION

INFO FOR FAMILIES FACING DETENTION

Miss an item at the Area meeting?

AREA MEETING MATERIALS